

**Important instructions regarding online Sessional Examination of non final year students (August 2020)**

1. The Sessional examinations of all codes will be conducted through online mode.
2. Take care that all students have to appear for exam of those codes which were not held with first sessional
3. It is completely optional to appear in those codes of sessional exams which were already held.
4. Who do not reappear in already held sessionals, their marks of first sessional together with other components of internal assessments will be the base of their final internal marks.
5. The question paper will be sent through the mail on the corresponding date and time.
6. The student should be ready with a ready to write sheet with his / her name, roll no., class, code and date.
7. The student will just write the answers on the sheet in the sequence of questions (Please do not write question).
8. The student will sign the answer sheet (unanswered sheet will not be accepted), click a photo of it or scan it and upload by performing the following steps :
  - (i) Click on the link of exam portal ([http://forms.ccsureults.com/exams/scriet\\_exam\\_2019-20/](http://forms.ccsureults.com/exams/scriet_exam_2019-20/)) provided to you alongwith the question paper on your mail.
  - (ii) Fill your exam login ID and Password (keep it ready with you)
  - (iii) Click on subject button
  - (iv) Select the code
  - (v) Upload the clicked answer sheet
  - (vi) Click on submit

**Note:-**

1. Portal to upload the answer sheet for the exam will remain open for the exam duration. You will get extra 10 minutes to upload. After this the portal will automatically be closed as per schedule.
2. Unsigned or typed answer sheets will not be accepted / evaluated.

